



## Meeting Time Table 2024 – 25

All meetings are held at the Co-op office at 249 Lewisham Way, London SE4 1XF unless otherwise stated

*Please note: Some dates and subject matter may change – please check the BTC web-site*

<http://www.brockley-tenants-co-op.co.uk> we will inform you as soon as possible of any changes. Telephone your apologies for non-attendance to **020 8691 5898** or email [admin@brockley.coop](mailto:admin@brockley.coop)

Month	Day/Date	Time	Meeting	Open to all members & prospective members	Key Agenda Items
SEP - 24	Tuesday 17th	7.00 p.m.	Management Committee Meeting. <b>HYBRID</b>	Yes- First part – ‘Open Meeting’ ‘Closed Meeting Committee Members only.	<ul style="list-style-type: none"> <li>Regular Business Matters</li> <li>Elect Committee officers</li> <li>Focus on Finance Quarter1 Review (Apr-Jun)</li> </ul>
OCT – 24	Tuesday 29th	7.00 p.m.	Management Committee Meeting <b>HYBRID</b>	Yes- First part – ‘Open Meeting’ ‘Closed Meeting Committee Members only.	<ul style="list-style-type: none"> <li>Regular Business Matters</li> </ul>
DEC - 24	Tuesday 10th	7.00 p.m.	<b>General Meeting</b>  <b>In person</b>	Open to all Members and Prospective Members	<ul style="list-style-type: none"> <li>Regular Business Matters</li> </ul> <hr/> <p><b>Focus on Finance</b></p> <ul style="list-style-type: none"> <li>Quarter 2 Review (Apr - September) 6mth Accounts/Rent/Maintenance</li> <li>Meeting will also be Christmas social</li> </ul>
JAN -25	Tuesday 21st	7.00 p.m.	Management Committee Meeting <b>HYBRID</b>	Yes- First part – ‘Open Meeting’ ‘Closed Meeting Committee Members only.	<ul style="list-style-type: none"> <li>Regular Business Matters</li> <li>Health and Safety Report</li> <li>Budgets for Year 2024/25</li> <li>Quarter 3 Finance report</li> </ul>
MAR - 25	Tuesday 4th <sup>h</sup>	7.00 p.m.	Management Committee Meeting. <b>HYBRID</b>	Yes- First part – ‘Open Meeting’ ‘Closed Meeting Committee Members only.	<ul style="list-style-type: none"> <li>Regular Business Matters</li> <li>Budget to be presented</li> </ul>



## Meeting Time Table 2024 – 25

All meetings are held at the Co-op office at 249 Lewisham Way, London SE4 1XF unless otherwise stated

*Please note: Some dates and subject matter may change – please check the BTC web-site*

<http://www.brockley-tenants-co-op.co.uk> we will inform you as soon as possible of any changes. Telephone your apologies for non-attendance to **020 8691 5898** or email [admin@brockley.coop](mailto:admin@brockley.coop)

Month	Day/Date	Time	Meeting	Open to all members & prospective members	Key Agenda Items
APRIL -25	Tuesday 15 <sup>th</sup>	7:00 p.m.	<b>General Meeting In person</b>	Open to all Members and Pros'. Members	<ul style="list-style-type: none"> <li>Regular Business Matters</li> <li>Forward Planning – Maintenance - cyclical decorations and capital works</li> <li>Regular Business Matters</li> <li>Budget Approved</li> </ul> <hr/> Management Accounts for the Year Apr – Mar 2025 - Review
MAY– 25	Tuesday 27 <sup>st</sup>	7:00 p.m.	Management Committee Meeting.  <b>HYBRID</b>	Yes- First part – ‘Open Meeting’ ‘Closed Meeting Committee Members only.	<ul style="list-style-type: none"> <li>BTC Business Plan Review</li> <li>Quarter 4 Review (Oct – Dec)</li> </ul>
JUL - 25	Saturday 26 <sup>th</sup>	3:00 p.m.	<b>Annual General Meeting and General Mtg. (T.B.C)</b>	Open to all Members and Pros. Members	<ul style="list-style-type: none"> <li>End of Year Accounts and Audit Report</li> <li>Annual Report</li> <li>Election of Members</li> </ul>

**Main Public Holidays during the above period: Christmas Day Wed 25<sup>th</sup> Dec’ 24, Boxing Day Thu 27<sup>th</sup>**

**Dec’ 24, New Years’ Day Wed 1 Jan’ 25; Good Friday 18<sup>th</sup> April 25; Easter Monday 21<sup>th</sup> April’ 25;**

**Early May Day BH Mon 05<sup>th</sup> May’ 25 and Spring BH Mon 26<sup>th</sup> May’, 25., Summer Bank Holiday Mon 25<sup>th</sup> August, Christmas Day Thu 25<sup>th</sup> Dec 2025, Boxing Day Fri 26<sup>th</sup> Dec 25**