



## Meeting Timetable 2018 – 19

All meetings are held at the Co-op office at 249 Lewisham Way, London SE4 1XF unless otherwise stated  
*Please note: Some dates and subject matter may change –we will inform you as soon as possible of any changes.*

Telephone your apologies for non-attendance to **020 8691 5898** or email [admin@brockley.coop](mailto:admin@brockley.coop)

Month	Day/Date	Time	Meeting	Open to all members & prospective members	Key Agenda Items
Mar - 19	Tuesday 19	7.00 p.m.	General Meeting	Open to all Members and Prospective Members	<ul style="list-style-type: none"> <li>Regular Business Matters</li> <li>_____</li> <li>Budget to be approved</li> <li>Speaker: To be Confirmed</li> </ul>
April - 19	Tuesday 23	7.00 p.m.	Management Committee Mtg.	Yes – first part– ‘Open Meeting’. ‘Closed’ Meeting Committee Members only.	<ul style="list-style-type: none"> <li>Regular Business Matters</li> <li>_____</li> <li>Health and Safety Report</li> </ul>
May - 19	Tuesday 21	7.00 p.m.	Management Committee Mtg.	Yes – first part– ‘Open Meeting’. ‘Closed’ Meeting Committee Members only.	<ul style="list-style-type: none"> <li>Regular Business Matters</li> <li>_____</li> <li><b>Focus on Finance</b></li> <li>Quarter 4 Review (October – Dec) Man. Accounts/Allocations/Rent/Maintenance</li> </ul>
June - 19	Tuesday 18	7.00 p.m.	Management Committee Mtg.	Yes – first part– ‘Open Meeting’. ‘Closed’ Meeting Committee Members only.	<ul style="list-style-type: none"> <li>Regular Business Matters</li> <li>_____</li> <li>Forward Planning – Cyclical Decorations/Repairs Report</li> <li>Sign Financial Statements</li> </ul>
July - 19	Saturday 13	3.00 p.m.	Annual General Meeting and General Mtg. (St. John’s Vale Church)	Open to all Members and Pros. Members	<ul style="list-style-type: none"> <li>End of Year Accounts and Audit Report</li> <li>Annual Report</li> <li>Election of Members</li> </ul>

### Main Public Holidays during the above period:

**Good Friday** 19 April 19; **Easter Monday** 22 April 19; **May Day** Mon 06 May 19 and **Spring Bank Holiday** Mon 27 May, 19, **Christmas Day** – Wed 25 Dec 19; **Boxing Day** – Thurs 26 Dec 19; **New Year’s Day** Wed 1 Jan 20.